



Application for Building Permit

Building Inspections and Plans Review Department

400 W Main St • Suite 505 • Knoxville • TN • 37902

bldginspections@knoxvilletn.gov

REVIEW INFORMATION

Plans Required: ☐ Yes / ☐ No

If Yes, Plans Review Number: _____

If No, Approving Plans Examiner: _____

Submittal Method: ☐ Paper Review / ☐ Electronic Review

☐ Commercial with Site Work (4 complete sets including Civil Plans)

☐ Commercial without Site Work (2 complete sets)

☐ Residential (4 site plans and 2 sets of construction drawings)

If Electronic Review, email address for contact: _____

*Plans submitted for review of New Commercial or Addition Commercial projects require a separate disc of construction drawings be submitted to the Knoxville Fire Department.
This disc should be labeled with Project Title, Address and Date.

Please check the City of Knoxville Website for Submission Standards @ www.knoxvilleTN.gov/knoxplans

PROJECT INFORMATION

1. Please identify the property on which the proposed work will occur:

Address: _____

Parcel Number: _____

Block / Lot Number: _____

Property Type:

☐ Residential

☐ Commercial

If commercial, how is it being used: _____

Previous occupant/tenant of property: _____

2. Please identify who the applicant is:

Applicant is:

☐ Owner

☐ Tenant

☐ General Contractor

☐ Design Professional (Architect / Engineer)

3. Please identify the owner(s) of the subject property:

Owner's Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

4. If the applicant is not the owner, please provide the following:

Applicant's Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

License Number: _____

PROJECT COST ESTIMATE

The fee for a building permit shall be based on the estimated value of work. In computing the estimated value, include the fair market value of all construction or work for which the permit is issued, including site work, labor cost, electrical work, plumbing work, gas/mechanical work, permanent or fixed heating equipment, elevator equipment, fire sprinkler equipment and any other permanent portions or permanent equipment essential to the operation of the building for the described use.

Total Estimated Project Cost: \$ _____

PROJECT DESCRIPTION

(Please provide a detailed description of the work to be performed and indicate the trade work associate with the project)

☐ Electrical ☐ Plumbing ☐ Gas ☐ Mechanical

STRUCTURE INFORMATION

Project Information:	<input type="checkbox"/> Residential (One and Two Family Dwellings)	<input type="checkbox"/> Commercial (including Apartments & Condos w/5+ units)
	<input type="checkbox"/> New Construction <input type="checkbox"/> Foundation Only <input type="checkbox"/> Addition	<input type="checkbox"/> Alteration <input type="checkbox"/> Repairs <input type="checkbox"/> Tenant Finish
	<input type="checkbox"/> Pool <input type="checkbox"/> Tent <input type="checkbox"/> Moving <input type="checkbox"/> Reroof <input type="checkbox"/> Other: _____	
Foundation Type:	<input type="checkbox"/> Slab on grade <input type="checkbox"/> Crawlspace <input type="checkbox"/> Basement <input type="checkbox"/> Stem Wall <input type="checkbox"/> Pier	
Demolition:	<input type="checkbox"/> Interior <input type="checkbox"/> Entire Building <input type="checkbox"/> Accessory <input type="checkbox"/> Structural <input type="checkbox"/> Non-Structural	
Apartments:	# of Buildings: _____ # of Floors: _____ # of Units: _____	
Zoning Designation:	_____ Construction Type: _____ Occupancy Classification: _____ <input type="checkbox"/> Sprinkled <input type="checkbox"/> Unsprinkled	

CONTACT INFORMATION

General Contractor / Authorized Agent: _____ License #: _____

Email Address: _____ Phone Number : _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Design Professional: ☐ Architect / ☐ Engineer _____ License #: _____

Email Address: _____ Phone Number : _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Building Contractor - Please initial all applicable statutes and regulations:

- ☐ I hereby agree to comply with the ordinances of this jurisdiction pertaining to said building and site, and to construct the proposed building or structure or to make the proposed change or alteration with the plans and specifications submitted herewith, and certify that the information and statement given on this application, drawings and specifications are to the best of my knowledge, true and correct. It is understood and agreed that any error, misstatement, or misrepresentation of fact, either with or without intention, if known may cause refusal of this application or any alteration or change in plans made without approval of the Building Inspector / Building Inspections Department subsequent to the issuance of the building permit, shall constitute sufficient grounds for revocation of the permit.
- ☐ I hereby certify that I am the owner of record of the herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I am familiar with and agree to conform to all applicable state and local codes, regulations, rules and policies and such shall be deemed a condition entering into the exercise of the permit. In addition, if a permit is issued, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein at any reasonable hour for the purpose of enforcing the provisions of the applicable code(s).
- ☐ I realize, in the case of new construction or change of use, that NO OCCUPANCY can be made until all final inspections are completed, approved and a CERTIFICATE OF OCCUPANCY has been obtained. I understand that if I occupy, or allow occupancy, in any manner, I am in violation of the International Building Code and City ordinance.
- ☐ I am acting as an Owner-Contractor and affirm that I am familiar with TCA § 62-6-102, § 62-6-120, and §62-6-136 and I am not subject to licensure as a contractor or subcontractor. I realize that I am liable to ensure all contractors and subcontractors are appropriately licensed by the State of Tennessee and / or the City of Knoxville. I understand that any person that engages or offers to engage in contracting without a license as required by TCA § 62-6-103 or who violates the terms and conditions of any license commits a Class A misdemeanor.

Signature of Property Owner or Authorized Agent (Plans Review)

Date

Printed Name of Property Owner or Authorized Agent (Plans Review)

Date

Signature of Property Owner or Authorized Agent (Building Contractor)

Date

Printed Name of Property Owner or Authorized Agent (Building Contractor)

Date

THIS APPLICATION EXPIRES 6 MONTHS FROM DATE OF SUBMITTAL.